

Proposed Establishment of Marina South City Improvement District (MSCID)

APPROVED PUBLIC PARTICIPATION PLAN (required under s. 6(2) of CID By-law)					
Proposed Methods of Notification (requirement under s. 6(7) of CID By-law)					
Notification Medium	Details	Targeted Interested & Affected Party (“I&AP”)	By-law	Policy	Deviation sought?
Internet	Steering Committee’s Website at <a href="http://www.marinasmouthcid.co.za">www.marinasmouthcid.co.za</a>	Local community & proposed Additional Rate Payers (ARPs)		Clause 9.4.3	N
Email notification	Email documents & notices to email addresses of proposed ARPs- (a) contained in the City’s records; and/or (b) listed in the steering committee’s register of members of the local community (clause 9.3).	Proposed ARPs	s. 6(7)(a)(i)	Clause 9.4.1	N
	Email documents & notices to email addresses of- (a) local community members listed in the steering committee’s register of members of the local community (clause 9.3); and (b) NGOs and other community organisations carrying on activities in the proposed <b>Marina South CID</b> , as listed in the steering committee’s register of members of the local community.	Local Community	s. 6(7)(a)(ii)	Clause 9.4.1	N

Proposed Establishment of Marina South City Improvement District (MSCID)

Notification Medium	Details	Targeted Interested & Affected Party (“I&AP”)	By-law	Policy	Deviation sought?
Registered Mail	Post relevant documents or notice to: (a) Those ARPs for whom the steering committee does not have email addresses; and (b) Members of the local community contemplated who have not provided email addresses for purposes of the written notice.	Proposed ARPs & Local Community The anticipated success from the use of registered mail does not justify the cost. The majority of ARPs will be reached through other means of communication.	s. 6(7)(b) read with s.1 definition of “written notice”.	Clause 9.4.1	Y
Email notification/Physical meeting	Over and above the public meetings required in terms of section 6 of the By-Law. (a) The steering committee shall convene one or more focus groups for purposes of conveying information about, (b) Eliciting comment on, both draft and final business plans, and Group(s) should consist of between 3 to 15 participants.	Sub-Council, NGOs and any other focus groups		Clause 9.8	N
Newspapers	Newspaper advertisements in: (a) The False Bay People’s Post	Proposed ARPs & Local Community	s. 6(7)	Clause 9.4.4	Y
Public Notices	Public notices to be affixed at the following locations (i) Office of the Marina da Gama Association (ii) Notice boards at the following shopping complex: (a) Eastlake shopping centre;	Proposed ARPs & Local Community	Not a legal requirement	Not a legal requirement	N

Proposed Establishment of Marina South City Improvement District (MSCID)

	(b) Convenience store, (c) Bistro and coffee shop				
Other means	Distribution of fliers and Broadcasts via Whatsapp Groups	Proposed ARPs & Local Community <ul style="list-style-type: none"> <li>The three precincts of MSCID have an active WhatsApp chat-group as well as a WhatsApp group for notifications, and we communicate important notices on this channel and as necessary via the email addresses provided by the City and local changes to that database that we know about to all homeowners.</li> </ul>		Clause 9.4.5	N
<b>A. REGISTER OF THE LOCAL COMMUNITY</b>					
Proposed Date	Proposed Action	Content of Register	By-law	Policy	Deviation sought?
8 November 2024	Open and maintain a register of member of the local community.  “ <u>local community</u> ” in relation to a CID- means the body of persons comprising individuals falling under one or more of the following categories – (a) property owners in the district, irrespective of whether or not they will be liable for paying the additional rate; (b) residents of the district; (c) tenants and body corporates in the district; (d) any civic organisations and non-	Names, contact details & addresses of persons listed in s. 6(8) of the By-law.	s. 6(8)	Clause 9.3	N

Proposed Establishment of Marina South City Improvement District (MSCID)

	governmental, private sector or labour organisations or bodies which are involved in local affairs in the district affected by the proposed improvement or upgrading of the district.				
<b>B. OBTAIN INPUT FROM I&amp;AP</b>					
<b>1. Focus Groups</b>					
Proposed Date	Proposed Action	Targeted Interested & Affected Party (“I&AP”)	By-law	Policy	Deviation sought?
16 May 2025 21 May 2025 22 May 2025 13 August 2025	Convene focus groups consisting of the following groups of people: (i) [e.g.] Representatives of NGOs’ in local community; (ii) [e.g.] Representatives of any neighbourhood watch association in the local community and Community Policing Forum members; (iii) ARPs	Local Community & Proposed ARPs		Clause 9.8	N
<b>2. First Public Meeting</b>					
<b>(a) Notice of First Public Meeting</b>					
Date	Notification Mediums	Content of Notice	By-law	Policy	Deviation sought?
13 August 2025	(i) Website; (ii) Email; (iii) WhatsApp group (iv) Public notices; (v) Newspaper advertisement; Posters	<b>PLEASE TAKE NOTICE THAT:</b>  The owner of a registered property in Marina South CID intends to apply for the establishment of a City Improvement District in terms of the City of Cape Town: City Improvement District By-Law 9 (The “By-Law”),	s. 6(6)	Clause 9.4.1	N

Proposed Establishment of Marina South City Improvement District (MSCID)

		<p>2023, read with the City of Cape Town's: City Improvement District Policy, 2023 (the "<i>Policy</i>").</p> <p>The proposed Marina South CID will include all non-residential and residential properties in the area within the following geographical boundaries:</p> <p><b>Fisherman's Quay Precinct:</b> Fisherman's Quay, Tower Quay and houses on the western side of Eastlake Drive from Eastlake Island entrance to Battleridge entrance</p> <p><b>Cannon Island precinct:</b> Cannon Island &amp; Admirals Walk</p> <p><b>Battleridge precinct:</b> Battleridge and 69,71 and 73 The Row</p> <p>(A map depicting these geographical boundaries is attached hereto as Annexure "A").</p> <p>The purpose of the upcoming public meeting is to discuss the draft business plan and proposed application for establishment of the CID, and to elicit comments for purposes of preparing the final business plan.</p> <p>DATE: 13 August 2025  TIME: 18:30  VENUE: The Lookout  ADDRESS: 57 Promenade Road, Muizenberg</p> <p><b>ALL PROPERTY OWNERS AND LOCAL COMMUNITY MEMBERS IN THE PROPOSED CID ARE KINDLY REQUESTED TO ATTEND THE MEETING.</b></p>			
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Proposed Establishment of Marina South City Improvement District (MSCID)

		<p><b>PLEASE TAKE FURTHER NOTICE THAT:</b></p> <ol style="list-style-type: none"> <li>1. All property owners are automatically entered in the Interested Parties Register for the CID establishment in terms of clause 9.3 of the Policy (the “<i>register</i>”). Other members of the local community who wish to register as interested persons must contact the applicant at <a href="mailto:marinasouthcid@gmail.com">marinasouthcid@gmail.com</a></li> <li>2. The draft business plan is available for download at <a href="https://marinasouthcid.co.za/">https://marinasouthcid.co.za/</a> and may be inspected at the Marina da Gama Association office in the Eastlake Shopping Centre.</li> <li>3. Any written comments on the draft business plan and proposed application must be submitted to the applicant as appears in para 1 above by 14 September 2025.</li> <li>4. If you are not the registered owner of an affected property, kindly forward this notice to the registered owners immediately. Alternatively, kindly inform <a href="mailto:marinasouthcid@gmail.com">marinasouthcid@gmail.com</a> of the registered owner’s contact details, so that the applicant may relay the contents of this notice.</li> </ol>			
Date	Venue	Details of Chairperson	By-law	Policy	Deviation sought?
13 August 2025	The Lookout 57 Promenade Road Muizenberg	Cheryl Philip previous chairperson of the Marina da Gama Association and chairperson of the Eastlake Island CID. Email: <a href="mailto:info@eastlakeislandcid.co.za">info@eastlakeislandcid.co.za</a>	s. 6(5) s. 6(7)(a) s. 6(7)(b) s. 6(7)(c)		N

Proposed Establishment of Marina South City Improvement District (MSCID)

		Cheryl has experience in chairing large meetings and extensive knowledge of the Marina da Gama			
<b>(a) Written Comments on Draft Business Plan</b>					
<b>Date</b>	<b>Action/ Steps</b>	<b>Details</b>	<b>By-law</b>	<b>Policy</b>	<b>Deviation sought?</b>
14 September 2025	Provide local community until at least 30 days after the date of the public meeting an opportunity to submit to the applicant written comments on the proposed application and the draft business plan.		s. 6(8)		N
<b>(b) Include Written Comments in Final Business Plan</b>					
<b>Date</b>	<b>Action/ Steps</b>	<b>Details</b>	<b>By-law</b>	<b>Policy</b>	<b>Deviation sought?</b>
21 October 2025	Prepare a table to accompany final business plan, which summarise: (i) Comments made during the 1 <sup>st</sup> public meeting; (ii) Written comments received pursuant to section 6(10); and The applicant's response to these comments, including references to changes in the final business plan that were made pursuant to any relevant comment.		s. 6(9)		N

Proposed Establishment of Marina South City Improvement District (MSCID)

3. Second Public Meeting					
(a) Notice of 2 <sup>nd</sup> Public Meeting					
Date	Notification Mediums	Content of Notice	By-law	Policy	Deviation sought?
3 December 2025	(I) Website; (II) Email; (III) WhatsApp group (IV) Public notices; (V) Newspaper advertisement and if reasonably required, any further mediums (VI) Posters	<p><b>PLEASE TAKE NOTICE THAT:</b></p> <p>The owner of a registered property in Marina South CID intends to apply for the establishment of a City Improvement District in terms of the City of Cape Town: City Improvement District By-Law, 2023 (<i>the "By-law"</i>), read with the City of Cape Town's: City Improvement District Policy, 2023 (<i>the "Policy"</i>).</p> <p>The proposed Marina South CID will include all non-residential and residential properties in the area within the following geographical boundaries:</p> <p><b>Fisherman's Quay Precinct:</b> Fisherman's Quay, Tower Quay and houses on the western side of Eastlake Drive from Eastlake Island entrance to Battleridge entrance</p> <p><b>Cannon Island precinct:</b> Cannon Island &amp; Admirals Walk</p> <p><b>Battleridge precinct:</b> Battleridge and The Row 69, 71 and 73</p> <p>(A map depicting these geographical boundaries is attached hereto as Annexure "A").</p> <p>Following the public meeting on 13 August 2025 no changes have been made to the draft business plan. The purpose of the upcoming public meeting is to discuss the final business plan and elicit further</p>	s. 6(7)(a) s. 6(7)(b) s. 6(7)(c)  s. 6(10) s. 6(11)	Clause 9.4.1	N

Proposed Establishment of Marina South City Improvement District (MSCID)

		<p>comment in terms of section 6 of the By-law, before it is submitted to Council as part of the CID establishment application. The consent and objection phase will commence on conclusion of the meeting. Once the required level of support is achieved, the application will be submitted to Council for consideration.</p> <p>DATE: 3 December 2025 TIME 18:30 VENUE: The Lookout ADDRESS: 57 Promenade Road, Muizenberg</p> <p><b>ALL PROPERTY OWNERS AND LOCAL COMMUNITY MEMBERS IN THE PROPOSED CID ARE KINDLY REQUESTED TO ATTEND THE MEETING.</b></p> <p><b>PLEASE TAKE FURTHER NOTICE THAT:</b></p> <ol style="list-style-type: none"><li>1. All property owners are automatically entered in the Interested Parties Register for the CID establishment in terms of clause 9.3 of the Policy (the “register”). Other members of the local community who wish to register as interested persons must contact the applicant at <a href="mailto:marinasouthcid@gmail.com">marinasouthcid@gmail.com</a></li><li>2. The final business plan is available for download at <a href="https://marinasouthcid.co.za/">https://marinasouthcid.co.za/</a> and may be inspected at the Marina da Gama Association office in the Eastlake Shopping Centre.</li><li>3. Any written comments on the final business plan and proposed application must be submitted to the</li></ol>			
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Proposed Establishment of Marina South City Improvement District (MSCID)

		<p>applicant as appears in para 1 above by 11 January 2026.</p> <p>4. If you are not the registered owner of an affected property, kindly forward this notice to the registered owners immediately. Alternatively, kindly inform <a href="mailto:marinasouthcid@gmail.com">marinasouthcid@gmail.com</a> of the registered owner's contact details, so that the applicant may relay the contents of this notice.</p>			
<b>(b) Convene Second Public Meeting</b>					
Date	Venue	Details of Chairperson	By-law	Policy	Deviation sought?
3 December 2025	The Lookout 57 Promenade Road Muizenberg	<p>Boudje Giljam (TBC), previous chairperson of the Marina da Gama Association and chairperson of the Park Island CID.</p> <p>Email: <a href="mailto:parkislandcid@gmail.com">parkislandcid@gmail.com</a></p> <p>Boudje has experience in chairing large meetings and extensive knowledge of the Marina da Gama.</p>	s. 6(10)		N
<b>(c) Written Comments on Final Business Plan</b>					
Date	Action/ Steps	Details	By-law	Policy	Deviation sought?
11 January 2026	Provide local community until at least 30 days after the date of the second public meeting an opportunity to submit to the applicant written comments on the proposed application and the draft business plan.		s. 6(12)		N

Proposed Establishment of Marina South City Improvement District (MSCID)

<b>(d) Include Written Comments on Final Business Plan</b>					
<b>Date</b>	<b>Action/ Steps</b>	<b>Details</b>	<b>By-law</b>	<b>Policy</b>	<b>Deviation sought?</b>
31 January 2026	Prepare a table to accompany final business plan, which summarise: (i) Comments made during the 2 <sup>nd</sup> public meeting; (ii) Written comments received pursuant to section 6(14); and (iii) The applicant's response to these comments.		s. 6(13)		N

Approved by:

<b>Name</b>	<b>Designation</b>	<b>Signature</b>
Joepie Joubert	Manager: City Improvements Districts	